



## Delany Foundation Donation Requests

The Delany Foundation, a Province initiative endorsed by the 2010 General Chapter, is a legally incorporated body with Brothers and lay members as Directors. The main purpose of the Foundation is to encourage fund-raising, mainly for Patrician mission projects, and to allocate funds towards such projects. For the effective functioning of the Foundation, and for transparency in accountability, the documentation of projects and the tracking of funds are important requirements. For these reasons, the Foundation seeks to formalise its manner of operation. Accordingly, the Foundation's preferred manner of functioning in disbursing money includes the following steps:

- i) Brothers seeking financial assistance with an initiative or project to make a formal application using the format given below,
  - ii) On receipt of funds, the sponsoring Brother to send an acknowledgment of donation received. As soon as possible the sponsoring Brother to send a brief account of how the funds have been of benefit and, if possible, photos/videos of project completed. This latter point is very important in letting donors know where their money has gone and the difference it has made. In turn, this kind of feedback is most helpful, especially in schools, in motivating towards further contributions to the Delany Foundation.
- All requests by Brothers for Delany Foundation sponsorship to assure that the request is made with the knowledge and approval of the Province/Region leadership.
  - All donation requests to be sent to:

Delany Foundation Secretary, Holy Cross College, 517 Victoria Road, Ryde, NSW, 2112, Australia  
[aengusk37@gmail.com](mailto:aengusk37@gmail.com)

### Application for Financial Assistance

<b>1. Name of Province/Region</b>	
<b>2. Name of Brother</b> (or other) seeking a donation request	
<b>3. Location of Project</b> (School or other)	
<b>4. The Project:</b> Give a brief description of the project and state the reason why this project is being undertaken and the anticipated completion date.	
<b>5. Cost:</b> Give an overall estimate of total cost involved. In Australian dollars, give the amount requested from the Delany Foundation. Upper limit of donations \$10,000(AUS)	
<b>6. Any other comments to support the donation request:</b>	
<b>7. Authority:</b>  Signature of Brother (person) making request	Date:
<b>Email address:</b>	
<b>8. Authority of Province Leader:</b> Signature of the Province Leader	